



JJMS TRAINING COURSES

JANUARY 2009

The following courses are offered by JJMS to assist clients to achieve their business objectives. The Quality Management Courses support the approach of implementing a **Business Management System** and are used to begin or to continue the culture change most companies need and require. ISO/ TS 16949 courses support the creation and understanding of implementing the specific automotive industry requirements. The Operation Optimization, Leadership Skills and the other courses are used to develop, improve and / or support organization and operational improvements. Any of these courses can be **customized** to meet your specific needs and / or requirements.

Please contact **James McLarty** at 905 626-1706 or via e-mail at james@jjms.ca for specific details.

NEW:	Understanding the NEW ISO 9001:2008 Requirements	½ or 1 day
	Integrating Management Systems (IMS)	1 or 2 days
	Balanced Scorecard Executive Overview	½ or 1 day

Quality Management (ISO 9001:2008 / TS 16949)

• Process management for Quality Systems	1 – 2 day
• How to Plan and Implement a Quality System	2 or 3 day
• Documentation, Policy and Procedure Writing	1 or 2 day
• The ISO 9001:2008 Requirements for Top Management	½ or 1 day
• Internal Auditing Quality Systems	1, 2 or 3 day
• Cost of Quality	2 day
• How to Prepare for a Registration Audit	½ or 1 day
• How to Work in a Quality Management Environment	1 - 2 day
• Understanding ISO 9001:2008 Requirements	1 or 2 day
• Detailed Study of the Requirements of ISO 9001:2008	2 - 5 days
• How to Transition to ISO 9001:2008	2 or 3 days
• Process Mapping for ISO 9001:2008 Implementation	1 or 2 days

TS 16949:2002 Specific Requirements

• Advanced Product Quality Planning / Control Plans	1 or 2 day
• Failure Mode and Effects Analysis (FMEA)	½ or 2 day
• Production Parts Approval Process (PPAP)	1 or 2 day
• Quality Function Deployment (QFD)	2 day
• Measurement System Analysis (MSA)	1 or 2 day
• 8D Problem Solving Approach	1 day
• Continuous Improvement Toolkit	2 day

JJ MANAGEMENT SERVICES

745 EDNA COURT, OSHAWA, ONTARIO, CANADA L1H 7X8

TEL: (905) 626-1706, FAX (905) 725-2054, EMAIL: james@jjms.ca WEBSITE: www.jjms.ca

AUDITING, TRAINING, COACHING AND CONSULTING
RABQSA INTERNATIONAL LEAD QMS AUDITOR

TS 16949:2002 Specific Requirements (continued)

- Statistical Process Control (SPC) 1 or 2 day
- Basic Geometric Dimensioning and Tolerancing (GD & T) 1 day
- Advanced Geometric Dimensioning and Tolerancing 2 day
- Understanding ISO /TS 16949:2002 Requirements 1 or 2 day

Operations Optimization

- Planning and Implementing a KANBAN System 2 day
- KANBAN Simulation Workshop 1 day
- Business Process Management (BPM) 2 or 3 day
- Inventory Record Accuracy (IRA) 1 day
- Using Visio to Flowchart Business Processes ½ day

Management / Leadership (Soft Skills)

- Understanding Leadership 1 or 2 day
- Leadership Training 1 or 2 day
- Self Directed Work Teams 1 or 2 day
- Introduction to Teaming 1 or 2 day

Miscellaneous Courses and / or Tools

- Introduction to Microsoft Project 1 day
- Implementing a Cost of Quality Program 1 or 2 day
- ISO 14001:2004 Internal Audit 1 or 2 day
- ISO 14001:2004 Overview 1/2 or 1 day
- EMS 14001:2004 Documentation 1 or 2 day
- Project Management 2 day
- Continuous Improvement Toolkit 2 day
- Design of Experiments 1 or 2 day
- Problem Solving 1 or 2 day
- Occupational Health and Safety Overview (BS 18001:2007) 1 day
- Occupational Health and Safety Awareness (BS 18001:2007) 2 day
- **Implementing an Integrated Management System 2 day**
- **CSA Z1000 Occupational Health and Safety Management Systems 1 or 2 day**

If you do not see a course that you need or would like, please contact **James McLarty** as per below. Accredited courses (e.g. ISO 9001:2000 Lead Auditor or Internal Auditor) are available upon request.

We can customize courses to incorporate your organization's management system documentation / procedures.

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